

Principal: Mrs J Lowry-Johnson BA (Hons)

Dear Parent/Carer,

**Re: Year 7-11 Welcome Evening**

Having listened to parent voice, we are continuing with our 'early' Welcome Evening for all students and parents to attend from Years 7 to 11. At this stage in the first term of your child starting or returning to Ormiston Chadwick, we know you are keen to find out how they have settled in. Therefore, we would like to invite you to this Welcome Evening to meet with your child's form tutor to discuss their progress so far on **Thursday 16<sup>th</sup> October between 3.30pm and 7pm.**

Can I please ask that you go onto our website under the 'Parents' section and book a time slot with your child's form tutor. This will be a 5-minute slot in which you will receive; a review of your child's current progress to date and an overview of how they have settled into life at OCA this year. These meetings will be held in your child's form room, but please sign in via the main foyer and a guide (or your child) can then take you to the relevant form room.

There will also be an opportunity for you to arrange a meeting with the Heads of Year and the Attendance Team, if you so wish. Equally, they may also request a meeting with yourselves but will communicate this with you.

Finally, for **Year 11 only**, there will be a selected number of students/parents that will be requested to make an appointment with the Head of Departments from English, Maths and/or Science to discuss progress and strategies to support attainment.

The booking system will close on **Wednesday 15<sup>th</sup> October at 3pm.**

Any further questions, please do not hesitate to contact the school.

Yours sincerely,

*Mrs Johnson*

Vice Principal