

CAREERS INFORMATION, ADVICE AND GUIDANCE (CEIAG) POLICY

Aim:

At Ormiston Chadwick Academy, our comprehensive Careers programme is integral to laying the foundations to encourage a successful future for our students. We offer a bespoke programme, tailored to each year group and accessing all Gatsby Benchmarks Week in order to make the biggest difference to the lives of all students.

Our intent is to give students the education, advice and guidance to empower them to have high aspirations and self-belief so that they can achieve personal happiness and future success"

Introduction

CEIAG has an important contribution to make to the education of all students in order to make an effective transition from school to adulthood and employment. The Academy will provide a range of opportunities for students to learn about work, the world of work, the skills required for work and the qualifications pathways available to them. Well thought-through decisions about learning and work informed by effective CEIAG can increase participation in learning and, in turn, raise attainment and support further progression.

Purpose and Aims

The aim of CEIAG is to enhance the provision to prepare students for the transition to the next stage of education or employment through:

- Contexts that help raise motivation and attainment
- Helping students to follow courses that are appropriate to their needs
- Improving understanding of the world of work
- Ensuring appropriate provision and guidance
- Successful transition to the next stage of education and employment
- Empowering students to plan and manage their own futures
- Offering a responsive service that allows time for face to face guidance
- Providing comprehensive and unbiased advice and guidance
- Actively promoting equality and challenging gender stereotype

Methods

- The methods by which the CEIAG team will accomplish these goals are:
- Promoting awareness of the world of work
- Promoting a range of opportunities and provisions which assist in raising aspirations and achievement
- Promoting awareness and understanding of work, industry, the economy and community
- Relating skills, attitudes and knowledge learned in the Academy to the wider world
- Developing students' personal and social skills to relate to the world of work
- Providing informed and impartial guidance
- Enabling students to make considered decisions in regard to future choices
- To prepare students for transition to Further Education or employment with training
- Maintaining and developing effective links with key partners, including Careers Connect, Riverside and Cronton colleges

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Specifically, impartial and independent guidance is provided to students through a number of ongoing delivery methods:

- OCA website
- lessons in Years 7-10
- Future lessons in Year 11
- Planned delivery of year group specific activities
- University Links
- Industry specific talks and presentations
- Face-to-face guidance with a qualified Level 6 Career Guidance practitioner
- Assemblies and group activities for specific pathways (Apprenticeships)
- Display boards and careers posters.

Management of Provider Access Requests:

The CEIAG programme of delivery, the content and evaluation is co-ordinated and managed by the designated Careers Leader, Miss Louise Davies.

Numerous events, integrated into the school careers' programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers (details will be on the website). Anyone wishing to request access should contact the Careers Leader to inform them of their needs.

DaviesL@ocacademy.co.uk – 0151 424 5038

Leadership and Provision

CEIAG is currently led and managed by the Careers Lead, Louise Davies who is responsible for the management and co-ordination of the various aspects of CEIAG:

- The activities at each key stage
- Monitoring/evaluation
- Liaison with SLT and Governors
- Consulting with Heads of Department
- Clear signposted careers displays
- Designated careers hub for Careers Connect
- Careers CPD
- Liaison with external providers, i.e careers' fair

Review and Evaluation:

The Careers Leader, Principal and Governing Body will be responsible for monitoring, reviewing and evaluating the programme of activities through a range of methods:

- Regular meetings for informal feedback and discussion with the Principal and Vice-Principal
- Teacher, student and parental responses to events and activities.
- Analysis of the destination data and student tracking documentation.
- Career guidance interviews and mentoring feedback with Career Connect.
- Students' evaluation form, which allows students to review and comment on the CEIAG programme.

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- The CEIAG policy will be reviewed annually by the Careers Leader in accordance with school policy and to reflect future statutory requirements and recommendations.

APPROVAL:

Approved

2025 by Governors.

Next Review:

Signed:

Signed:

Chair of Governors

Principal

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