

Section A – answer 6 questions on 2 non-fiction extracts

[40 marks]

Section B – transactional writing (two tasks – letter/ article/ speech/ review/ report)

[40 marks]

**Question
1 & 3
[3 marks]**

**Short answers
(a) (b) (c)**

- Read the question carefully and highlight key words
- List your answers (a) (b) (c)
- Don't write or copy out full sentences (pick out the important words and phrases)
- Be specific and clear

Total: 2 hours

Section A	1 hour
Question 1	3 mins
Question 2	15 mins
Question 3	3 mins
Question 4	15 mins
Question 5	9 mins
Question 6	15 mins
Section B	1 hour
Question 1	30 mins
Question 2	30 mins

**Question
2
[10 marks]**

How does the writer show...?

Evidence + inference x 10

'40 years' shows West has already worked at the market for a long time so he is more likely to continue as a street seller.

**Question
4
[10 marks]**

To what extent do you agree...?

Evidence + inference x 10

'Petticoat Lane is long, narrow and filthy' immediately paints a negative picture of a dirty street.

**Question
5
[4 marks]**

Using information from both texts, explain...

In text 1, the writer presents...
[give two specific details/ideas]

In text 2, the writer presents...
[give two specific details/ideas]

**Question
6
[10 marks]**

Compare...

State clearly which text you're writing about.

Evidence + inference x 10

In Text 1, '_____' suggests... x 5

In Text 2, '_____' suggests... x 5

In Text 1, Harry 'cheerfully greets a steady stream of customers' which suggests Harry is friendly and positive when trying to sell his own goods.

- Step 1:** PAF and plan ideas
Step 2: Write your response
Step 3: Proofread (SPaG, vocabulary, paragraphs)

- P:** Purpose
A: Audience
F: Format

Writing a speech

How to structure your speech

Paragraph 1: **introduction**

Picture the scene: **describe the worst possible scenario**

So, where to start? **(followed by reasons, facts or opinions)**

Paragraph 2: **idea 1**

Next up: **(followed by reasons, facts or opinions)**

Paragraph 3: **idea 2**

And, not forgetting... **(followed by reasons, facts or opinions)**

Paragraph 4: **idea 3**

So, let's consider our scene again: **describe the best possible scenario (now the reader has followed your advice/ideas)**

Paragraph 5: **conclusion**

Writing a Letter

Dear _____,

Paragraph 1: **introduction**

Picture the scene: **describe the worst possible scenario**

Paragraph 2: **idea 1**

Firstly, I must draw your attention to **(reasons, facts or opinions)**

Paragraph 3: **idea 2**

Secondly, surely you can agree...? **(followed by reasons, facts or opinions)**

Paragraph 4: **idea 3**

Finally, whilst it may be a fractious issue for some, we... **(followed by reasons, facts or opinions)**

Paragraph 5: **conclusion**

So, let's consider our scene again: **describe the best possible scenario (now the reader has followed your advice/ideas)**

Yours sincerely, / Yours faithfully,

Your Name

Success Criteria and Proofreading

- ✓ Humorous/clever additions in brackets or dashes
- ✓ Sentence starters to order main ideas
- ✓ Humorous tone (if appropriate)
- ✓ Underline words/phrases to draw attention
- ✓ Specific details to give it some personality
- ✓ A clear stance/ argument

Check for the following common errors:

- ✓ Capital letters
- ✓ Comma splices (Should it be a full stop? If in doubt, use a full stop.)
- ✓ Question marks
- ✓ Apostrophes of possession (e.g. friend's football, James' favourite spot)
- ✓ Clear paragraphs (miss a line)
- ✓ A lot = 2 words
- ✓ Capital I (not i)
- ✓ Could of = could have/ should have/ would have